



13-09-2024

CALL FOR QUOTATION

Receive much greetings from ADSW. Kindly provide ADSW (Urgently) with a competitive quotation of either of the below listed items:

Use procurement@adswestern.org for submission of the quotations or physically hand them over to the ADSW offices, Kakamega by Thursday 19th September 2024,5pm.

Requirements Needed for Bidding

The Company is required to provide the following.

- Your company's profile
- Certificate of company registration/Business registration
- Tax compliance certificate
- Company CR12 form
- Copy of KRA PIN

P/NO	ITEM	Qty	Specification	Unit Cost
1.	Box Files	1000	Sai Office point (with pockets)	
2.	Spring Files	1000	Wi-file executive springfile	
3.	Ream Papers	200 Boxes	Paper line 80gsm	
4.	Toners		2 sets of Color laser jet pro mfp 283fdw-CMYK 4 HP Laser MFP 135A 5 Ecosys M21335DN 2 Colourless jetpro M252n CMYK 5 Ecosys M3540 IDN 5 Kyocera 1128 4 Sharp MX-M453N 4 Laserjet pro HP 400 M40 1DN	
5.	Separators	1000	Office point-31 sheets with no numbers	

6.	Glue stick	100 Dozens	Pritt 43gms	
7.	Glossy paper	50pkts	A4 Size	
8.	Biro Pens	200 Dozens	Bic Black-50 dozens Blue-150 dozens	
9.	Felt Pens	100 Boxes	Staedtler whiteboard marker pen (80 boxes) Staedtler permanent marker pen(20 boxes)	
10.	Heavy Duty Paper Punch	5	Kangaroo DP 900	
11.	Heavy Duty Staplers	5	Kangaroo DS12S/17	
12.	Staple Pins (Assorted)	100 Boxes	Kangaroo 24/6 Kangaroo 23/17	
13.	Staplers (Medium)	50	Kangaroo DS-435	
14.	Staple Pin remover	50	Kangaroo	
15.	Binding Tapes	100	1 inch-10, 2 inch-40, 3 inch-50 (Blue and Green only)	
16.	Masking Tapes	500	Medium and Large	
17.	Clear Celltape	50	Large	
18.	Clear Folders	1000	Office point	
19.	NoteBooks	200 Dozens	Kasuku A5 Shorthand notebook	
20.	White Out (Correction Fluid)	20 Dozens	Pelikan	
21.	Stamping Ink	50	Pelikan 30ml Blue-25 Red-25	
22.	Sticky Notes	50	Pelikan 76*76mm	
23.	Flip charts	100	A1 plain white	
24.	Flip chart holder	10	Tripod flipchart holder	
25.	Whiteboard	10	Premium dry erase whiteboard with aluminium frame (90*60)	
26.	Sticky arrow shaped index marker	100pkts	Pelikan	
27.	Hard Disks	10	Transcend 1TB StoreJet 25M3 USB 3.1 Gen 1 Portable External Hard Drive	
28.	Flash Disks	10	Sandisk Ultra Flair USB 3.0 Flash Drive 32GB	
29.	Extension cables	20	EXTENSION CABLES. Jsb Extension Heavy-Duty Surge Protector 4/way Extension Surge stabilizer has a 3 meters long cable for extra reach Heat resistant hard	
30.	Fridge guard	5	MIKA	
31.	Paper Clips (Assorted)	100 Dozens	Medium-50 and Large-50	

32.	Laptops	2	1 HP ProBook 450 G10 Core i7 13th Gen 16GB RAM 512GB SSD 15.6" FULL HD Display 1 2024 Apple MacBook Air M3 Chip 13" 8GB 256GB SSD	
33.	HDMI VGA converter	5	HDMI To VGA Computer Adapter	
34.	Mini HDMI adapter	3	Gold Plated HDMI Female To Mini HDMI Male Adapter	
35.	Headphones	10	Logitech H390 USB Stereo Headset with microphone (Black)	
36.	Conference speakers	1	Logitech Z533 2.1 Speaker System with Subwoofer	
37.	HDMI Cable	1	Hdmi to Hdmi 4K 10M Cable	
38.	Video Light	2	Rechargeable Led Light Kit Pro LED 600 + Batteries +Stand Photography Lighting with Barn Door, 15.4" LED Video Light with Dimmable Bi-Color Panel Light for Live Recording	
39.	Screen		Hisense 50 Inch 50A6 Smart 4K UHD Frameless TV with Stand	
40.	Wireless Mouse	10	Logitech M100 Optical Wired USB Mouse	
41.	Laptop portable stand	5	Aluminum laptop stand metallic portable foldable Laptop stand for all laptop sizes	
42.	Speedlight batteries	2pair	Kodak K620 AA Rechargeable Batteries	
43.	Camera bag	2	Waterproof Functional DSLR Backpack Camera Video Bag w/ Rain Cover SLR Tripod Case PE Padded for Photographer Canon Nikon	
44.	Camera Lens	2	Canon Zoom lens 75-300mm-1 Canon lens EF 50mm f/1.8stm-1	
45.	Tripod camera stand	1	Weifeng wf-717-1.8m tripod with fluid hydraulic head	
46.	Dust Blower	2	Super power electric dust blower	
47.	Portable WIFI	2	Safaricom 4G LTE mobile Wifi router 4000mAh 150Mbps	
48.	Luminarc Cups	10 dozens	Flowered	
49.	Luminarc Glasses	10 dozens		
50.	Luminarc Plates	5 dozens	Flowered	
51.	TableSpoons	5 dozens		
52.	Teaspoons	10 dozens		

53.	Flask	8	MEGA 4 Small 4 Big	
54.	Tea Urn	1	15ltrs	
55.	Sufurias	5	Medium	
56.	Knife	5	Big	
57.	Drinking Water	40 bottles	20Litres each (for dispenser)	
58.	Mineral Water	10 Boxes	Keringet 500ml	
59.	Tissue	4 Bales	40pieces per bale (Rosy)	
60.	Serviette	20 packets	Rosy	
61.	Harpic Powerplus	12	1ltr each	
62.	Liquid detergent	40Lts	Pride	
63.	Powdered soap(500g)	20kg	Ariel	
64.	Antiseptic Soap	20ltrs	Dettol	
65.	Bleach	20ltrs	Topex	
66.	Microwave	1	Samsung 40ltr grill microwave oven	
67.	Broom and Dustpan	5		
68.	Mopper with bucket	5		
69.	Kitchen Towels	10	17*25 mixed colors	
70.	Curtains		Black out (site to be visited before quoting)	
71.	Assorted vegetable seeds	110		
	Managu 100g pkts	110		
	Amaranth 100g	110		
	Kunde 1kg			
72.	Water tanks	12	2000 liters Kentank	
73.	Solar units	5	Climate 2 with solar pump and irrigation system (sunculture)	
74.	Assorted indigenous tree seeds		All packed into 0.5kg	
	<i>Grevillea</i>	5.5kg		
	<i>Croton megalacarpus</i>	5.5kg		
	<i>Prunas African</i>	5.5kg		
	<i>Pine</i>	5.5kg		
	<i>Elgon Teak</i>	3kg		
75.	<i>Pawpaw</i> seeds	11pcs	10gms each	
76.	IEC materials		Design work to be availed on the website	
	<i>Official shirts</i>	50		
	<i>Half puff Jackets</i>	15		
	<i>T-shirts (Polo)</i>	140		



	<i>Bronchures</i>	2000		
	<i>Fliers</i>	1000		
	<i>Press Jacket</i>	2		
77.	Indigenous tree seedlings <i>Croton megalacarpus</i> - 3,000 <i>Prunas African</i> -3,000 <i>Fakara</i> -4,000	10,000		
78.	Tarpaulins (12ft *6 ft) 550 pieces	550 pieces		
79.	Hermetic/Pic bags (110kg capacity)	550pcs		
80.	Maize threshers (Petrol & Electricity)	7pcs	Maize and Cob separator (uses both petrol and electricity)	
81.	Solar Driers (2m *3m*2m)	7pcs		
82.	Occupational First Aid Kit	5	Lockable metal box of size 30*46*14cm	

**THE CHAIRPERSON,
PROCUREMENT COMMITTEE
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N/B:

- **Bribery, canvassing and collusion will lead to disqualification.**
- **Your quotations should be inclusive of any applicable taxes**